

Jewish Social Services of Madison Volunteer Application

Please print clearly

Today's Date _____

Name _____ Gender Male Female

Date of Birth _____ (Required for background check)

Address _____ City _____ Zip _____

Phone #'s: Home _____ Work _____ Cell _____

E-Mail address _____

What is the best way & time to reach you? _____

How did you hear about volunteering at JSS? _____

United Way data: Race _____	Are you disabled? (Circle one) YES NO
Age: Under 18 18 - 35 35 - 54 54+	
(We receive United Way funds & are required to collect certain statistics, which are reported by category; volunteers' names are never provided).	

Current/Former Occupation _____
(circle one)

Does your employer match employees' volunteer hours with monetary donations to charities? _____

Employer or School _____

Highest level of education _____

If you are a student, what is your major and year? _____

Are you being required to volunteer? Explain. _____

Have you ever been convicted of a misdemeanor or felony? YES NO If yes, please explain:

Previous Volunteer Experience: list agencies and volunteer duties performed _____

What experiences have you had that may prepare you to work as a volunteer with Jewish Social Services?

Why have you chosen to volunteer for Jewish Social Services? _____

Special training, skills, hobbies, interests _____

Groups, clubs, organizational memberships (include offices & leadership positions held) _____

Languages _____ Location Preferences _____

References: Employers &/or volunteer supervisors, clergy, teachers, colleagues, co-workers are preferred; friends or relatives are not accepted. We suggest getting the references' permission to use their name. At least one reference must be local. List name, phone number (required) & relationship to you.

1. _____

2. _____

Volunteer Preferences (check all that apply; some are seasonal or only available “as needed”)

- Friendly Visitor - regular visits to an individual who is home-bound, to reduce isolation
- First Friend – establish a relationship with an individual with a disability, needed
- Designated Shopper – Shop for someone who is house-bound or who has no transportation
- Teach English as a Second Language (no knowledge of foreign language needed)
- English conversation partner
- Telephone reassurance
- The Driver Connection: provide transportation to doctor’s appointments, grocery store, etc.
- Bikur Cholim – visiting the sick in the hospital, nursing home or at home, as needed
- Senior Shabbat gatherings in nursing homes
- Deliver Hanukkah menorahs to seniors in nursing homes & assisted living facilities
- Senior Passover Seders
- Medical professional
- Legal professional
- Other professional _____
- Lechayim Lunchtime Plus: serve food, set-up, clean-up, greet, aid with socialization
- Present a lecture or musical program at Lechayim
- Office work – filing, answering the phone, mailings, etc.
- Schlepp donated furniture and household items
Do you have a truck or van to help deliver donations? _____
- Social action (yard work, house work, food/clothing/household good drive)
- Computer assistance, as needed
- Read to an individual or group
- Other _____

Do you have a car available to you? _____ If not, how do you plan to complete volunteer assignments? _____

Anything else you’d like to tell us to help us find the best volunteer placement for you. _____

I’m available to volunteer:

Mon from _____ to _____
Tues from _____ to _____
Wed from _____ to _____
Thurs from _____ to _____

Fri from _____ to _____
Sat from _____ to _____
Sun from _____ to _____

Please read the following carefully before you sign this application.

1. I certify that the statements made by me are true and correct, to the best of my knowledge. I will not withhold information that might affect my application for a volunteer position, and I understand that misrepresentations or omissions may be cause for my immediate rejection as an applicant for a volunteer position with Jewish Social Services, or my termination as a volunteer. I grant permission to Jewish Social Services to verify documents I submit and statements I make. I agree to release and hold harmless from liability any person or organization that provides information, as well as Jewish Social Services. I understand that this is an application and not a commitment or promise to provide me a volunteer placement with JSS. My signature below applies to all of the following:

2. Volunteer Confidentiality

I have discussed and understand the need to protect the privacy of Jewish Social Services of Madison (JSS) and its service recipients, and agree to respect the confidentiality of all client information that I observe and am privy to as a volunteer of JSS. All information regarding individuals is to be kept within the confines of JSS, its programs and/or facilities. Client information is to be discussed only with JSS social service staff.

Additionally, confidential health information is to include all information past, present or future that may reveal something about the individuals' physical and/or mental health.

In the event of an emergency I should call 911.

If I observe anything regarding a JSS client that concerns me, this confidentiality agreement requires that I report it as soon as possible to the social service staff at 608-278-1808, during office hours (Monday-Friday, 9:00-5:00).

Confidentiality extends to all public relations material. Volunteers may not discuss JSS clients with any form of media, without prior approval of JSS. The information in Jewish Social Services volunteer records is to be discussed only with JSS social service staff.

3. Photographic & Information Release

I give permission for personal information, quotes and photographs of me to be used as part of Jewish Social Services' promotional materials, and news coverage.

4. Criminal Background Check

I understand and accept that policy that criminal background checks are part of this volunteer application, and that this information will be kept confidential. I also understand that I may be denied the opportunity to volunteer or be terminated as a volunteer based on the results of the background check.

JSS Volunteer Signature

Date

JSS Volunteer's name-Printed

JSS Representative

Date